
TABLE OF CONTENTS		Page
1.	DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:	2
2.	RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE:	2
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:	2
4.	PUBLIC QUESTION TIME:	2
5.	APPLICATIONS FOR LEAVE OF ABSENCE:	2
6.	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS:	
	6.1 ORDINARY MEETING HELD 17 th September 2005.	2
7.	PETITION/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS:	3
8.	ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION:	3
9.	REPORTS OF COUNCILLORS:	3
10.	REPORTS OF OFFICERS:	
	10.1 CHIEF EXECUTIVE OFFICER	
	<i>10.1.1 Review into Structural and Electrical Reform of Local Government in Western Australia</i>	4
	<i>10.1.2 Community Sport & Recreation Facilities Fund (CSRFF 2006/07)</i>	5
	<i>10.1.3 Premiers Australia Day Active Citizenship Awards - 2006</i>	6
	<i>10.1.4 Swimming Pool Public Opening Hours</i>	7
	<i>10.1.5 Safety and Health Policy</i>	9
	10.2 DEPUTY CHIEF EXECUTIVE OFFICER	
	<i>10.2.1 Accounts to be Paid</i>	10
	<i>10.2.2 Monthly Financial Report for the Period to 30th September, 2005</i>	11
11.	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:	11
12.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING:	12
13.	CLOSURE OF MEETING:	12

MINUTES

1. **DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:**

THE PRESIDENT CR HUTCHINSON DECLARED THE MEETING OPEN AT 10:30 AM

2. **RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE:**

ATTENDANCE

CR HUTCHINSON (PRESIDENT)

CR SMITH

CR BURROWS

CR HOWDEN

CR BAJRAI

CR NICHOLS

TA HARTMAN CEO

NATALIE HOPE DEPUTY CEO

APOLOGIES

CR O'DWYER

CR BAIN

CR TRENFIELD

APPROVED LEAVE OF ABSENCE

NIL

3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:**

NIL

4. **PUBLIC QUESTION TIME:**

NIL

5. **APPLICATIONS FOR LEAVE OF ABSENCE:**

NIL

6. **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS:**

6.1 ORDINARY MEETING HELD 17th September 2005.

Council Resolution

RESOLVED:(Moved by Cr Bajrai Seconded by Cr Burrows)

THAT THE MINUTES OF THE ORDINARY COUNCIL MEETING OF THE SHIRE OF MEEKATHARRA HELD IN THE COUNCIL CHAMBERS ON 17th SEPTEMBER BE CONFIRMED

CARRIED 6.0

7. PETITION/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS:

NIL

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION:

NIL

9. REPORTS OF COUNCILLORS:

NIL

10.1 CHIEF EXECUTIVE OFFICER REPORT SUBMITTED TO THE FULL COUNCIL MEETING TO BE HELD 15TH OCTOBER 2005.

10.1.1 REVIEW INTO STRUCTURAL AND ELECTORAL REFORM OF LOCAL GOVERNMENT IN WESTERN AUSTRALIA

File Ref:

Reporting Officer: Tom Hartman CEO.

Disclosure of Interest: Nil

Date of Report: 11th October 2005

Summary: Report provides information to Council on the starting point in the reform process.

Background: The attached information has been received from WALGA.

Comment: As previously advised, the reform process was high on the agenda for discussion and consideration at the Local Government Week, recently held in Perth.

The attached information is for Councillors to be aware that this reform process is here for the long haul. It may not effect Meekatharra yet, however, Councillors need to become familiar with what is happening throughout the state.

Consultation: Nil

Statutory Environment: Local Government Advisory Board has been given powers to carry out a review.

Policy Implications: Nil.

Financial Implications: Nil

Strategic Implications: Nil.

Voting Requirements: Simple

Recommendation:

THAT COUNCIL NOTE THE INFORMATION PROVIDED BY WALGA ON THE CURRENT REFORM PROCESS IN WA.

Council Resolution:

RESOLVED: (Moved by Cr Burrows Seconded by Cr O'Dwyer)

THAT COUNCIL NOTE THE INFORMATION PROVIDED BY WALGA ON THE CURRENT REFORM PROCESS IN WA.

CARRIED 6.0

10.1.2 COMMUNITY SPORT & RECREATION FACILITIES FUND
(CSRFF 2006/2007)

File Ref: S/20

Reporting Officer: Tom Hartman CEO.

Disclosure of Interest: Nil

Date of Report: 11th October 2005

Summary: Report submits to Council the applications received for funding under the 2006/2007 program for prioritizing and submitting to the Department of Sport and Recreation.

Background: The CSRFF funding program has been advertised for a number of months and applications closed September 30 with the local government.

Local Government is then required to consider the applications and prioritize them before forwarding the Department by October 31st.

Comment: No applications were received from groups or other organisations in the Meekatharra Shire.

An application to provide extra lights on the oval is to be submitted when final estimates have been obtained. It has been suggested that suitable lights from the speedway be investigated for re-location.

Consultation: Shire Staff
President

Statutory Environment: Nil

Policy Implications: Nil.

Financial Implications: Financial consideration would be determined in the 2006/07 Budget.

Strategic Implications: Nil.

Voting Requirements: Simple majority.

Council Resolution:

THAT COUNCIL SUPPORT THE APPLICATION TO PROVIDE EXTRA LIGHTS ON THE OVAL AND INVESTIGATE THE RELOCATION OF SUITABLE LIGHTS FROM THE SPEEDWAY.

RESOLVED: (Moved by Cr Howden Seconded by Cr Bajrai)

THAT COUNCIL SUPPORT THE APPLICATION TO PROVIDE EXTRA LIGHTS ON THE OVAL AND INVESTIGATE THE RELOCATION OF SUITABLE LIGHTS FROM THE SPEEDWAY.

CARRIED 6.0

10.1.3 **PREMIERS AUSTRALIA DAY ACTIVE CITIZENSHIP AWARDS - 2006**

File Ref: C/25

Reporting Officer: Tom Hartman CEO.

Disclosure of Interest: Nil

Date of Report: 11th October 2005

Summary: Report raises the awards for Council to select persons, groups or events for the awards.

Background: As part of Australia Day awards, the Premiers Australia Day Active Citizen awards were introduced to be announced on Australia Day.

The awards focus on community contribution and participation rather than personal achievement:

There are three awards-

- Significant contributions to community by a local citizen of 25 years of age or over
- Significant contributions to community by a local citizen under 25 years of age
- Significant contributions to community by a local group or community event

The nominations period closes Friday 11th November and are required to be submitted to the Australian Day Council by Friday December 16th.

Comment: Advertising has been carried out since September 16. At this stage no nominations have been received.

I consider there is again a good opportunity for Council to recognise those in the community for their valuable service.

There would be people who we could nominate. The group or event we could nominate has many examples that could be considered. I would suggest that a concerted effort be put in over the next month and selection be carried out at the November 19 meeting.

Consultation: Nil

Statutory Environment: Nil

Policy Implications: Nil.

Financial Implications: If Council conducts an event on Australia Day 2006 there will be costs.

Strategic Implications: Will have positive impacts on Council and community relationships.

Voting Requirements: Simple majority.

Recommendation:

THAT COUNCIL AND STAFF ENCOURAGE NOMINATIONS FOR THESE AWARDS AND CONSIDER THE NOMINATIONS AT THE NOVEMBER MEETING.

Council Resolution:

RESOLVED: (Moved by Cr Howden Seconded by Cr Smith)

THAT COUNCIL AND STAFF ENCOURAGE NOMINATIONS FOR THESE AWARDS AND CONSIDER THE NOMINATIONS AT THE NOVEMBER MEETING.

CARRIED 6.0

10.1.4 **SWIMMING POOL PUBLIC OPENING HOURS**

File Ref: S/65

Reporting Officer: Tom Hartman CEO.

Disclosure of Interest: Nil

Date of Report: 11th October 2005

- Summary:** Report advises Council of the suggested swimming pool public opening hours for 2005/06 and seeks endorsement.
- Background:** The swimming pool public open hours last year were as following:
- | | | |
|-----------|-------------|-------------|
| Mon – Fri | 0930 – 1330 | 1500 – 1800 |
| Saturday | 1030 – 1730 | 1900 – 2100 |
| Sunday | | 1200 – 1800 |
- Comment:** These hours are flexible and generally match the hours that the pool was open in past seasons. Early morning and later afternoon swimming will also continue.
- The Saturday night opening introduced a family night. The opening hours total 50.0 hours per week. The manager will be at the pool before and after these times to carry out required maintenance, etc. Total work hours should be around 60 per week.
- Consultation:** The new pool management will be consulted, members of public and some Councillors.
- Statutory Environment:** Swimming Pool Regulations
- Policy Implications:** Nil.
- Financial Implications:** Operating costs in budget
- Strategic Implications:** Should have positive implications and meet most users needs
- Voting Requirements:** Simple majority.

Recommendation:

THAT COUNCIL ENDORSE THE SUGGESTED PUBLIC OPEN HOURS

MON – FRI	0930 – 1330	1500 – 1800
SATURDAY	1030 – 1730	1900 – 2100
SUNDAY		12.00 – 1800

AND AUTHORISE THE CEO TO CHANGE THE HOURS IF NECESSARY AFTER CONSULTATION WITH TOWN COUNCILLORS.

Council Resolution:

RESOLVED: (Moved by Cr Nichols Seconded by Cr Smith)

THAT COUNCIL ENDORSE THE SUGGESTED PUBLIC OPEN HOURS

MON – FRI	0930 – 1330	1500 – 1800
SATURDAY	1030 – 1730	1900 – 2100

SUNDAY

12.00 – 1800

AND AUTHORISE THE CEO TO CHANGE THE HOURS IF NECESSARY AFTER CONSULTATION WITH TOWN COUNCILLORS.

CARRIED 6.0

10.1.5

SAFETY AND HEALTH POLICY

File Ref:

P/22

Reporting Officer:

Tom Hartman CEO.

Disclosure of Interest:

Nil

Date of Report:

11th October 2005

Summary:

Report raises Councils attention towards a policy as a commitment to providing a safe and healthy working environment.

Background:

As part of a regional approach to risk management an Occupational Safety and Health desktop audit was carried out in April 2005 by Local Government Insurance Services.

The audit did find that Council was lacking in many areas and needed to be put on the agenda for gradual improvement. The development of a Safety and Health Policy for Council to adopt is considered the first stage to initiate the process.

Comment:

It will be recommended that the attached policy be adopted.

Consultation:

Shire Staff
Local Government Insurance Services

Statutory Environment:

Occupational Health and Safety Act 1984

Policy Implications:

Council has not a current policy

Financial Implications:

Nil

Strategic Implications:

Should have positive impact on Council

Voting Requirements:

Simple

Recommendation:

THAT COUNCIL ADOPT THE ATTACHED POLICY ON SAFETY AND HEALTH.

Council Resolution:
RESOLVED: (Moved by Cr Smith Seconded by Cr Bajrai)

THAT COUNCIL ADOPT THE ATTACHED POLICY ON SAFETY AND HEALTH.

CARRIED 6.0

10.2 DEPUTY CHIEF EXECUTIVE OFFICER REPORT SUBMITTED TO THE FULL COUNCIL MEETING TO BE HELD 15th OCTOBER 2005

10.2.1 **ACCOUNTS TO BE PAID**

File Ref: F/6

Reporting Officer: Natalie Hope - Deputy CEO.

Disclosure of Interest: Nil.

Date of Report: 11th October, 2005

Summary: The following accounts are presented to Council for payment:

Municipal	Voucher No.s 21163-21287	Amount: \$ 778424.74
Trust Account	Voucher No.s None	Amount: \$ 0.00
Air BP Account	Voucher No.s Various	Amount: \$ 5306.36

Voting Requirements: Simple majority.

Recommendation:

THAT THE ACCOUNTS AS DETAILED BE PAID.

RESOLVED: (Moved by Cr O'Dwyer Seconded by Cr Bajrai)

THAT THE ACCOUNTS AS DETAILED BE PAID.

CARRIED 6.0

10.2.2 MONTHLY FINANCIAL REPORT FOR THE PERIOD TO 30th SEPTEMBER 2005

File Ref:	F/6
Reporting Officer:	Natalie Hope - Deputy CEO
Disclosure of Interest:	Nil
Date of Report:	11 TH October 2005
Summary:	Monthly Report
Background:	A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.
Comment:	Nil
Consultant:	Nil
Statutory Environment:	Local Government Act 1995 Section 6.4 Financial Management Regulations 34 & 35
Policy Implications:	Nil
Financial Implications:	Nil
Strategic Implications:	Nil
Voting Requirements:	Simple majority

Recommendation:

THAT THE FINANCIAL REPORT FOR THE PERIOD ENDING 30TH SEPTEMBER 2005 BE RECEIVED.

RESOLVED: (Moved by Cr Nichols Seconded by Cr Burrows)

THAT THE FINANCIAL REPORT FOR THE PERIOD ENDING 30TH SEPTEMBER 2005 BE RECEIVED.

CARRIED 6.0

11. **ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:**

NIL

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING:

NIL

13. CLOSURE OF MEETING:

THE PRESIDENT CR HUTCHINSON DECLARED THE MEETING CLOSED AT 11.05 PM.