



MINUTES

HEALTH, BUILDING & TOWN PLANNING COMMITTEE MEETING

HELD IN THE COUNCIL CHAMBERS, MEEKATHARRA

ON

FRIDAY 13 DECEMBER 2024

COMMENCED AT 1.50 PM

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Chairperson declared the meeting open at 1.50pm.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this Meeting.

The Chairperson read the disclaimer out loud.

2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Member

| | |
|---------------|--------------------|
| Cr HJ Nichols | Chairperson |
| Cr MJ Smith | Deputy Chairperson |
| Cr DK Hodder | |
| Cr WJ Ward | |
| Cr MR Hall | |

Staff

| | |
|--------------------|--------------------------------|
| Nathan Cain | Deputy Chief Executive Officer |
| Alistair Finlayson | Works and Services Manager |
| Felicity Anderson | Executive Assistant |

Apologies

| | |
|-----------------|----------------------------|
| Kelvin Matthews | Chief Executive Officer |
| Cr BM Day | |
| Pema Chhonzom | Community Services Manager |

Approved Leave of Absence

3. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Committee Resolution:

Moved: Cr MR Hall
Seconded: Cr MJ Smith

That the minutes from the Health, Building & Town Planning Meeting held on 16 November 2024 be confirmed.

CARRIED 6/0

For: Cr HJ Nichols, Cr MJ Smith, Cr MR Hall, Cr WJ Ward, Cr DK Hodder,
Cr JC Holden

Against: Nil

5. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS

Nil

6. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

7. REPORTS OF COMMITTEES AND OFFICERS

7.1 OFFICERS MONTHLY REPORTS

7.1.1 BUILDING, PLANNING AND ENVIRONMENTAL HEALTH OFFICER'S REPORT NOVEMBER 2024

Prepared by: Shire of East Pilbara
On Date: 6 December 2024

In accordance with the shared services agreement, this report provides a summary of building, planning and environmental health matters for September 2024. This includes all activities, the progress of ongoing situations and concerns related to the required services raised by the Shire of East Pilbara.

Building

We have received one new Building Permit Application this month. The application requires Planning Approval prior to Building Permit being lodged. Once a development application has been submitted, it will be assessed and if approved, Building will proceed with assessment of the Building Application. We have two queries this month regarding a Fight Night at the Capricorn Roadhouse and a new hospital and where required provided timely advice on these matters.

Planning

Planning advice was provided to the Shire of Meekatharra in relation to street numbering processes as well as clarification on the Form 15A process for 1011 – 1013 Oliver Street, Meekatharra.

Environmental Health

Health staff provided remote assistance during September:

- Comment was provided to Capricorn Roadhouse & Grill stating no objection to the granting of an Extended Trading Permit (Liquor Licence) for Newman Fight Night to be held Saturday 7th December.
- WACHS have approached Shire of Meekatharra regarding the potential for the upgraded Meekatharra Hospital to connect to the sewage ponds once construction is complete in 3 to 5 years. Shire to investigate this possibility including what would be required for the new Hospital to connect to the sewage ponds.
- The Shire has received a Section 39 application (liquor licence) from Meekatharra IGA Supermarket. An inspection will be conducted at next visit to Meekatharra proposed for December.
- A Local Government Report was sent to Department of Health for the wastewater treatment plant servicing the Andy Well mine camp.

Ongoing matters -

- Kumarina Station – conduct site visit at next site visit regarding camping.
- RFDS water supply.

Officers Recommendation / Committee Resolution:

Moved: Cr JC Holden

Seconded: Cr MR Hall

That the Environmental Health / Building Officer's report be accepted.

CARRIED 6/0

**For: Cr HJ Nichols, Cr MJ Smith, Cr MR Hall, Cr WJ Ward, Cr DK Hodder,
Cr JC Holden**

Against: Nil

7.1.2 COMMUNITY SERVICES MANAGERS REPORT NOVEMBER 2024

Included in Council agenda.

8. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Nil

9. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10. CLOSURE OF MEETING

The Chairperson closed the meeting at 1.53pm

11. CERTIFICATION

I certify these minutes to be those that were confirmed.

Cr HJ Nichols

Date: 18 January 2025