



MINUTES

HEALTH, BUILDING & TOWN PLANNING COMMITTEE MEETING

HELD IN THE COUNCIL CHAMBERS, MEEKATHARRA

ON

SATURDAY 15 JUNE 2024

COMMENCED AT 8.30 AM

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Chairperson Cr HJ Nichols opened the meeting at 8.30am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this Meeting.

The Chairperson read the disclaimer out loud.

2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Member

Cr HJ Nichols	Shire President
Cr MJ Smith	Deputy Shire President
Cr BM Day	
Cr MR Hall	
Cr DK Hodder	
Cr JC Holden	
Cr WJ Ward	

Staff

Nathan Cain	Deputy Chief Executive Officer
Felicity Anderson	Executive Assistant

Apologies

Kelvin Matthews	Chief Executive Officer
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Approved Leave of Absence

Nil

Observers

Nil

3. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Committee Resolution:

Moved: Cr MR Hall

Seconded: Cr DK Hodder

That the minutes from the Health, Building & Town Planning Meeting held on 18 May 2024 be confirmed.

CARRIED 7/0

For: Cr HJ Nichols, Cr MJ Smith, Cr MR Hall, Cr JC Holden, Cr BM Day,
Cr WJ Ward, Cr DK Hodder

Against: Nil

5. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS

Nil

6. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

7. REPORTS OF COMMITTEES AND OFFICERS

7.1 OFFICERS MONTHLY REPORTS

7.1.1 BUILDING, PLANNING AND ENVIRONMENTAL HEALTH OFFICER'S REPORT MAY 2024

Prepared by: Shire of East Pilbara

On Date: 10 June 2024

In accordance with the shared services agreement, this report provides a summary of building, planning and environmental health matters for February 2024. This includes all activities, the progress of ongoing situations and concerns related to the required services raised by the Shire of East Pilbara.

Building

No Building Permit Applications have been received this month. We have had two enquiries to do from Meekatharra staff in regard to the process for Notice of Completions (BA7 forms) and Orders and requisitions.

Planning

Planning information and advice was provided to the Shire of Meekatharra during April. In addition, a development application for two grouped dwellings at 135 Darlot Street, Meekatharra was assessed and determined.

Environmental Health

The EHO attended the Shire of Meekatharra for a one night visit on Thursday 6th June and Friday 7th June 2024. During this visit –

- EHO met with Deputy CEO, Nathan Cain, for the first time to discuss operational arrangements, current and upcoming jobs.
- EHO visited the Royal Mail Hotel on Thursday and Friday to address some maintenance issues.
- EHO met with new managers at Meekatharra Caravan Park as an introduction and to advise of some of the compliance history in relation to the Park.
- EHO checked for presence of mosquito larvae in Town Creek. None were observed.
- EHO visited Karalundi College on the return visit to Newman. Further information was provided to the Farm Manager on the proposal to sell eggs and further aspects of the proposal were inspected such as water supply.
- EHO inspected the mobile kitchen being built for the remote road construction crew. Health advice was provided to Works Manager, Alistair Finlayson.
- EHO discussed former Meekatharra Power Station with CEO, Kelvin Matthews and DCEO. Advice received from Horizon Power and DWER is that the decision on reclassification should be expected in the very near future.
- EHO discussed construction of ablution facilities at BP Truck Stop Meekatharra with CEO and DCEO. BP will be asked about timeframe to commence construction.
- EHO discussed construction of Shire dwellings at 135 Darlot St Meekatharra with CEO and DCEO.

Health staff provided remote assistance during May –

- Assess permit to use for 1/32 Hill St Meekatharra.
- Provide advice on submission of effluent application to Meeka Metals.
- Responded to a query regarding disposal of mine site waste to the Meekatharra Tip.
- Provided further advice on effluent disposal for 135 Darlot St Meekatharra.

Officers Recommendation / Committee Resolution:

Moved: Cr Ward
Seconded: Cr Holden

That the Environmental Health / Building Officer's report be accepted.

CARRIED 7/0

For: Cr HJ Nichols, Cr MJ Smith, Cr MR Hall, Cr JC Holden, Cr BM Day,
Cr WJ Ward, Cr DK Hodder
Against: Nil

7.1.2 COMMUNITY DEVELOPMENT & SERVICES MANAGERS REPORT MAY 2024

• BUDGETED PROJECTS & BUSINESS FROM PREVIOUS MEETING

1. Local Planning Scheme & Strategy

Final Version of the Local Planning Scheme and Strategy has been sent to the Department of Planning, Lands and Heritage for consideration and for referral to the Minister and still awaiting reply

2. Lions Park

- Seeds donated by West Gold have arrived and stored at the depot until final Lions Park design has identified their location.
- Large Water tank has been installed in the North East area of the park. Consultations and collaboration is ongoing regarding reticulation.
- Mid West Turf from Geraldton have been successful in the quote for 555m2 of Kikuyu turf. Delivery and installation has been postponed until the final Lions Park design has identified location.
- Awaiting commencement of new Project Officer to continue project.

3. Median Strip – ‘Meekatharra’s Streetscape Art Project’

Repair Works yet to be completed.

4. Lloyd’s Signage

Still awaiting Main Roads WA comments on the latest sign proposal.

5. Picture Gardens

Awaiting final report from Council Health Officer (Shire of East Pilbara) regarding asbestos issues in both buildings. Issues also exist around the emergency exits front and back regarding the proposal to only rebuild the toilet block.

Councils Building Officer (Shire of East Pilbara) has provided information on required works, permits and demolition including of asbestos.

Officers Recommendation / Committee Resolution:

Moved: Cr Hodder

Seconded: Cr Hall

That the Community Development & Services Manager’s report be accepted.

CARRIED 7/0

For: Cr HJ Nichols, Cr MJ Smith, Cr MR Hall, Cr JC Holden, Cr BM Day,
Cr WJ Ward, Cr DK Hodder

Against: Nil

8. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Nil

9. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10. CLOSURE OF MEETING

The Chairperson, Cr HJ Nichols closed the meeting at 8.39am.

11. CERTIFICATION BY PRESIDENT

I certify these minutes to be those that were confirmed.

Cr HJ Nichols

Date: 27 July 2024