



# AGENDA

***HEALTH, BUILDING & TOWN PLANNING COMMITTEE  
MEETING  
15 JUNE 2024***

Dear Health, Building & Town Planning Committee Member,

The next Health, Building & Town Planning Meeting of the Shire of Meekatharra will be held on Saturday 15 June 2024 in the Council Chambers, Main Street Meekatharra commencing at 8.30am.

A handwritten signature in dark ink, appearing to read 'Kelvin Matthews', is positioned above the typed name.

Kelvin Matthews  
Chief Executive Officer  
10 June 2024



## 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

### 1.1 DECLARATION OF OPENING

### 1.2 DISCLAIMER READING

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this Meeting.*

## 2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

### Member

### Staff

### Apologies

### Approved Leave of Absence

Nil

## 3. APPLICATIONS FOR LEAVE OF ABSENCE

### Committee Resolution:

Moved:

Seconded:

That Cr \_\_\_\_\_ be granted Leave of Absence for the 27 July 2024 Health Building & Town Planning Meeting.

**CARRIED / LOST**

For:

Against:

#### 4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

##### **Committee Resolution:**

**Moved:**

**Seconded:**

**That the minutes from the Health, Building & Town Planning Meeting held on 18 May 2024 be confirmed.**

**CARRIED / LOST**

**For:**

**Against:**

#### 5. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS

#### 6. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

#### 7. REPORTS OF COMMITTEES AND OFFICERS

##### 7.1 OFFICERS MONTHLY REPORTS

##### 7.1.1 BUILDING, PLANNING AND ENVIRONMENTAL HEALTH OFFICER'S REPORT MAY 2024

**Prepared by: Shire of East Pilbara**

**On Date: 10 June 2024**

In accordance with the shared services agreement, this report provides a summary of building, planning and environmental health matters for February 2024. This includes all activities, the progress of ongoing situations and concerns related to the required services raised by the Shire of East Pilbara.

##### **Building**

No Building Permit Applications have been received this month. We have had two enquiries to do from Meekatharra staff in regard to the process for Notice of Completions (BA7 forms) and Orders and requisitions.

##### **Planning**

Planning information and advice was provided to the Shire of Meekatharra during April. In addition, a development application for two grouped dwellings at 135 Darlot Street, Meekatharra was assessed and determined.

##### **Environmental Health**

The EHO attended the Shire of Meekatharra for a one night visit on Thursday 6<sup>th</sup> June and Friday 7<sup>th</sup> June 2024. During this visit –

- EHO met with Deputy CEO, Nathan Cain, for the first time to discuss operational arrangements, current and upcoming jobs.
- EHO visited the Royal Mail Hotel on Thursday and Friday to address some maintenance issues.
- EHO met with new managers at Meekatharra Caravan Park as an introduction and to advise of some of the compliance history in relation to the Park.
- EHO checked for presence of mosquito larvae in Town Creek. None were observed.
- EHO visited Karalundi College on the return visit to Newman. Further information was provided to the Farm Manager on the proposal to sell eggs and further aspects of the proposal were inspected such as water supply.
- EHO inspected the mobile kitchen being built for the remote road construction crew. Health advice was provided to Works Manager, Alistair Finlayson.
- EHO discussed former Meekatharra Power Station with CEO, Kelvin Matthews and DCEO. Advice received from Horizon Power and DWER is that the decision on reclassification should be expected in the very near future.
- EHO discussed construction of ablution facilities at BP Truck Stop Meekatharra with CEO and DCEO. BP will be asked about timeframe to commence construction.
- EHO discussed construction of Shire dwellings at 135 Darlot St Meekatharra with CEO and DCEO.

Health staff provided remote assistance during May –

- Assess permit to use for 1/32 Hill St Meekatharra.
- Provide advice on submission of effluent application to Meeka Metals.
- Responded to a query regarding disposal of mine site waste to the Meekatharra Tip.
- Provided further advice on effluent disposal for 135 Darlot St Meekatharra.

**Officers Recommendation / Committee Resolution:**

**Moved:**

**Seconded:**

**That the Environmental Health / Building Officer's report be accepted.**

**CARRIED / LOST**

**For:**

**Against:**

## 7.1.2 COMMUNITY DEVELOPMENT & SERVICES MANAGERS REPORT MAY 2024

### • BUDGETED PROJECTS & BUSINESS FROM PREVIOUS MEETING

#### 1. Local Planning Scheme & Strategy

Final Version of the Local Planning Scheme and Strategy has been sent to the Department of Planning, Lands and Heritage for consideration and for referral to the Minister and still awaiting reply

#### 2. Lions Park

- Seeds donated by West Gold have arrived and stored at the depot until final Lions Park design has identified their location.
- Large Water tank has been installed in the North East area of the park. Consultations and collaboration is ongoing regarding reticulation.
- Mid West Turf from Geraldton have been successful in the quote for 555m2 of Kikuyu turf. Delivery and installation has been postponed until the final Lions Park design has identified location.
- Awaiting commencement of new Project Officer to continue project.

#### 3. Median Strip – ‘Meekatharra’s Streetscape Art Project’

Repair Works yet to be completed.

#### 4. Lloyd’s Signage

Still awaiting Main Roads WA comments on the latest sign proposal.

#### 5. Picture Gardens

Awaiting final report from Council Health Officer (Shire of East Pilbara) regarding asbestos issues in both buildings. Issues also exist around the emergency exits front and back regarding the proposal to only rebuild the toilet block.

Councils Building Officer (Shire of East Pilbara) has provided information on required works, permits and demolition including of asbestos.

### **Officers Recommendation / Committee Resolution:**

**Moved:**

**Seconded:**

**That the Community Development & Services Manager’s report be accepted.**

**CARRIED / LOST**

**For:**

**Against:**

**8. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

**9. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**10. CLOSURE OF MEETING**