



AGENDA

HEALTH, BUILDING & TOWN PLANNING COMMITTEE MEETING

18 MAY 2024

Dear Health, Building & Town Planning Committee Member,

The next Health, Building & Town Planning Meeting of the Shire of Meekatharra will be held on Saturday 18 May 2024 in the Council Chambers, Main Street Meekatharra commencing at 8.30am.

Kelvin Matthews
Chief Executive Officer
13 May 2024

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this Meeting.

2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Member

Staff

Apologies

Kelvin Matthews Chief Executive Officer

Approved Leave of Absence

Nil

3. APPLICATIONS FOR LEAVE OF ABSENCE

Committee Resolution:

Moved:

Seconded:

That Cr _____ be granted Leave of Absence for the 15 June 2024 Health Building & Town Planning Meeting.

CARRIED / LOST

For:

Against:

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Committee Resolution:

Moved:

Seconded:

That the minutes from the Health, Building & Town Planning Meeting held on 20 April 2024 be confirmed.

CARRIED / LOST

For:

Against:

5. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS

6. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

7. REPORTS OF COMMITTEES AND OFFICERS

7.1 OFFICERS MONTHLY REPORTS

7.1.1 BUILDING, PLANNING AND ENVIRONMENTAL HEALTH OFFICER'S REPORT APRIL 2024

Prepared by: Shire of East Pilbara

On Date: 6 May 2024

In accordance with the shared services agreement, this report provides a summary of building, planning and environmental health matters for February 2024. This includes all activities, the progress of ongoing situations and concerns related to the required services raised by the Shire of East Pilbara.

Building

No Building Permit Applications have been received this month. We have provided advice to Shire staff in regard to carports to be built on Shire of Meekatharra owned land.

Planning

Planning information and advice was provided to the Shire of Meekatharra during April. This mainly involved the provision of information relating to a proposed road widening south of Capricorn.

Environmental Health

Health staff provided remote assistance during April –

- A section 39 certificate was issued to Sodexo to extend the outdoor licensed area at Bluebird Mine Village.
- Internal discussion raised about the proposed timeframe for the construction of the ablution facilities located at the BP truck stop, Connaughton St, Meekatharra.
- The wastewater system has been installed at 32 Hill St Meekatharra. Photos of the installation and certificate of compliance have been received and a Permit to Use will be prepared.
- Responded to a query from Fiduciary Administration Services regarding provision of quarterly ATU maintenance service reports.
- Processed a food traders permit for Lahore on Wheels who traded from the 25th April to May 1st 2024.

Officers Recommendation / Committee Resolution:

Moved:

Seconded:

That the Environmental Health / Building Officer's report be accepted.

CARRIED / LOST

For:

Against:

7.1.2 COMMUNITY DEVELOPMENT & SERVICES MANAGERS REPORT APRIL 2024

• BUDGETED PROJECTS & BUSINESS FROM PREVIOUS MEETING

1. Entry Statements

Entry Statements for north and south highway entrance(s) completed with design work planned for western and eastern entrance(s) and budget allocation in 2024/25 year.

2. Local Planning Scheme & Strategy

Final Version of the Local Planning Scheme and Strategy has been sent to the Department of Planning, Lands and Heriatge for consideration and for referral to the Minister.

3. Lions Park

- Seeds donated by West Gold have arrived and stored at the depot until final Lions Park design has identified their location.
- Large Water tank has been installed in the North East area of the park. Consultations and collaboration is ongoing regarding reticulation.
- Mid West Turf from Geraldton have been successful in the quote for 555m2 of Kikuyu turf. Delivery and installation has been postponed until the final Lions Park design has identified location.

4. Median Strip – ‘Meekatharra’s Streetscape Art Project’

Repair Works yet to be completed.

5. Lloyd’s Signage

Still awaiting Main Roads WA comments on the latest sign proposal.

6. Picture Gardens

Awaiting final report from Council Health Officer (Shire of East Pilbara) regarding asbestos issues in both buildings. Issues also exist around the emergency exits front and back regarding the proposal to only rebuild the toilet block.

Councils Building Officer (Shire of East Pilbara) has provided information on required works, permits and demolition including of asbestos.

Officers Recommendation / Committee Resolution:

Moved:

Seconded:

That the Community Development & Services Manager’s report be accepted.

CARRIED / LOST

For:

Against:

8. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

9. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

10. CLOSURE OF MEETING