



MINUTES

*HEALTH BUILDING & TOWN PLANNING COMMITTEE
MEETING*

HELD IN THE COUNCIL CHAMBERS, MEEKATHARRA

ON

SATURDAY 16 MARCH 2024

COMMENCED AT 8.30 AM

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Shire President Cr HJ Nichols declared the meeting open at 8.30am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this Meeting.

The Shire President read the disclaimer out loud.

2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Member

Cr HJ Nichols	Chairperson
Cr MJ Smith	Deputy Chairperson
Cr BM Day	
Cr MR Hall	
Cr WJ Ward	
Cr DK Hodder	

Staff

Kelvin Matthews	Chief Executive Officer
David Schulz	Community Development & Services Manager
Felicity Anderson	Executive Assistant

Apologies

Darren Friend	Acting Deputy Chief Executive Officer
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Approved Leave of Absence

Cr JC Holden	
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3. APPLICATIONS FOR LEAVE OF ABSENCE

Committee Resolution:

Moved: Cr BM Day
Seconded: Cr MJ Smith

That Cr Hodder be granted Leave of Absence for the 20 April 2024 Health Building & Town Planning Meeting.

CARRIED 6/0

For: Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward, Cr DK Hodder
Against: Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Committee Resolution:

Moved: Cr MJ Smith
Seconded: Cr DK Hodder

That the minutes from the Health, Building & Town Planning Meeting held on 17 February 2024 be confirmed.

CARRIED 6/0

For: Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward, Cr DK Hodder
Against: Nil

5. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS

Nil

6. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

7. REPORTS OF COMMITTEES AND OFFICERS

7.1 OFFICERS MONTHLY REPORTS

7.1.1 BUILDING, PLANNING AND ENVIRONMENTAL HEALTH OFFICER'S REPORT FEBRUARY 2024

Prepared by: Shire of East Pilbara
On Date: 5 March 2024

In accordance with the shared services agreement, this report provides a summary of building, planning and environmental health matters for February 2024. This includes all activities, the progress of ongoing situations and concerns related to the required services raised by the Shire of East Pilbara.

Building

Two (2) Building Permits and one (1) Demolition Permit applications were issued this month. We have had several telephone enquiries and emails in regard to Building requirements within the Shire of Meekatharra, all of which were dealt with in a timely manner.

Planning

Planning information and advice was provided to the Shire of Meekatharra during February. This included the provision of planning advice relating to proposed transportable accommodation at the Global Star Gateway Facility.

A development application for a proposed shed at 22 McCleary Street was also assessed and determined.

A request for rezoning, lease and acquisition of 8 Connaughton Street Meekatharra to be operated as service station was forwarded at the end of February.

Environmental Health

Health staff provided remote assistance during February –

- Query on section 39 certificate for Bluebird Mine Village. Required works have been scheduled to be completed prior to next EHO visit to Meekatharra.
- Information provided with respect to design of wastewater system at 19 McCleary St Meekatharra.
- An application for commercial egg production was received from Karalundi College.
- Query received regarding rehabilitation of Meekatharra landfill post operation. Seeking additional information from Department of Water and Environmental Regulation.
- Application received and local government report forwarded to Department of Health for wastewater disposal at road construction village at Sherwood Station.
- Feedback provided on design of wastewater system for proposed Shire housing at 135 Darlot St Meekatharra.
- Information on ablution facilities provided to BP regarding fuel truck stop at Lot 748 Connaughton St Meekatharra. Awaiting feedback from BP regarding installation of ablution facilities.

Officers Recommendation / Committee Resolution:

Moved: Cr DK Hodder

Seconded: Cr BM Day

That the Environmental Health / Building Officer's report be accepted.

CARRIED 6/0

**For: Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward, Cr
DK Hodder**

Against: Nil

7.1.2 COMMUNITY DEVELOPMENT & SERVICES MANAGERS REPORT FEBRUARY 2024

• BUDGETED PROJECTS & BUSINESS FROM PREVIOUS MEETING

1. Entry Statements

Design work for the Visitor Centre wall panel explaining the Entry Statement artwork is still in progress.

2. Local Planning Scheme & Strategy

Final version of the Local Planning Scheme and Strategy has been sent to the Department for consideration and for referral to the minister.

3. Lions Park

Timika is advising on what seeds and plants should be used in Lions Park. The aim is for the Indigenous Men's Group to cultivate donated seeds and seedlings will then be planted in the Park.

Quotes have been requested for 555m² of Lawn/grass.

The Project Officer is working on physical structures with concrete, shade and benches and liaising with local plumbing expertise for reticulation.

4. Median Strip – ‘Meekatharra’s Streetscape Art Project’

Repair works yet to be completed and still handled by the Works & Services Manager

5. Lloyd’s Signage

Awaiting Main Roads comments on the latest sign proposal

6. Gymnasium

Upgraded with various equipment including a Smiths Machine, Bumper Weights, New Rowing Machine and more racks for dumbbells.

David Schulz

Community Development & Services Manager

8th March 2024

Officers Recommendation / Committee Resolution:

Moved: Cr MJ Smith

Seconded: Cr BM Day

That the Community Development & Services Manager’s report be accepted.

CARRIED 6/0

For: Cr HJ Nichols, Cr MJ Smith, Cr BM Day, Cr MR Hall, Cr WJ Ward, Cr DK Hodder

Against: Nil

8. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Nil

9. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10. CLOSURE OF MEETING

The Shire President, Cr HJ Nichols closed the meeting at 8.44am.

11. CERTIFICATION BY PRESIDENT

I certify these minutes to be those that were confirmed.

Date: 20 April 2024