



# AGENDA

## *HEALTH, BUILDING & TOWN PLANNING COMMITTEE MEETING*

*16 March 2024*

Dear Health, Building & Town Planning Committee Member,

The next Health, Building & Town Planning Meeting of the Shire of Meekatharra will be held on Saturday 16 March 2024 in the Council Chambers, Main Street Meekatharra commencing at 8.30pm.

A handwritten signature in dark ink, appearing to read 'Kelvin Matthews', is positioned above the typed name.

Kelvin Matthews  
Chief Executive Officer  
11 March 2024



## 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

### 1.1 DECLARATION OF OPENING

### 1.2 DISCLAIMER READING

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this Meeting.*

## 2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

### Member

### Staff

### Apologies

### Approved Leave of Absence

## 3. APPLICATIONS FOR LEAVE OF ABSENCE

### Committee Resolution:

Moved:

Seconded:

That Cr \_\_\_\_\_ be granted Leave of Absence for the 20 April 2024 Health Building & Town Planning Meeting.

CARRIED / LOST

For:

Against:

#### 4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

##### **Committee Resolution:**

**Moved:**

**Seconded:**

**That the minutes from the Health, Building & Town Planning Meeting held on 17 February 2024 be confirmed.**

**CARRIED / LOST**

**For:**

**Against:**

#### 5. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS

#### 6. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

#### 7. REPORTS OF COMMITTEES AND OFFICERS

##### 7.1 OFFICERS MONTHLY REPORTS

##### 7.1.1 BUILDING, PLANNING AND ENVIRONMENTAL HEALTH OFFICER'S REPORT FEBRUARY 2024

**Prepared by: Shire of East Pilbara**

**On Date: 5 March 2024**

In accordance with the shared services agreement, this report provides a summary of building, planning and environmental health matters for February 2024. This includes all activities, the progress of ongoing situations and concerns related to the required services raised by the Shire of East Pilbara.

##### **Building**

Two (2) Building Permits and one (1) Demolition Permit applications were issued this month. We have had several telephone enquiries and emails in regard to Building requirements within the Shire of Meekatharra, all of which were dealt with in a timely manner.

##### **Planning**

Planning information and advice was provided to the Shire of Meekatharra during February. This included the provision of planning advice relating to proposed transportable accommodation at the Global Star Gateway Facility.

A development application for a proposed shed at 22 McCleary Street was also assessed and determined.

A request for rezoning, lease and acquisition of 8 Connaughton Street Meekatharra to be operated as service station was forwarded at the end of February.

## **Environmental Health**

Health staff provided remote assistance during February –

- Query on section 39 certificate for Bluebird Mine Village. Required works have been scheduled to be completed prior to next EHO visit to Meekatharra.
- Information provided with respect to design of wastewater system at 19 McCleary St Meekatharra.
- An application for commercial egg production was received from Karalundi College.
- Query received regarding rehabilitation of Meekatharra landfill post operation. Seeking additional information from Department of Water and Environmental Regulation.
- Application received and local government report forwarded to Department of Health for wastewater disposal at road construction village at Sherwood Station.
- Feedback provided on design of wastewater system for proposed Shire housing at 135 Darlot St Meekatharra.
- Information on ablution facilities provided to BP regarding fuel truck stop at Lot 748 Connaughton St Meekatharra. Awaiting feedback from BP regarding installation of ablution facilities.

### **Officers Recommendation / Committee Resolution:**

**Moved:**

**Seconded:**

**That the Environmental Health / Building Officer's report be accepted.**

**CARRIED / LOST**

**For:**

**Against:**

## **7.1.2 COMMUNITY DEVELOPMENT & SERVICES MANAGERS REPORT FEBRUARY 2024**

### **• BUDGETED PROJECTS & BUSINESS FROM PREVIOUS MEETING**

#### **1. Entry Statements**

Design work for the Visitor Centre wall panel explaining the Entry Statement artwork is still in progress.

#### **2. Local Planning Scheme & Strategy**

Final version of the Local Planning Scheme and Strategy has been sent to the Department for consideration and for referral to the minister.

#### **3. Lions Park**

Timika is advising on what seeds and plants should be used in Lions Park. The aim is for the Indigenous Men's Group to cultivate donated seeds and seedlings will then be planted in the Park.

Quotes have been requested for 555m<sup>2</sup> of Lawn/grass.

The Project Officer is working on physical structures with concrete, shade and benches and liaising with local plumbing expertise for reticulation.

#### **4. Median Strip – ‘Meekatharra’s Streetscape Art Project’**

Repair works yet to be completed and still handled by the Works & Services Manager

#### **5. Lloyd’s Signage**

Awaiting Main Roads comments on the latest sign proposal

#### **6. Gymnasium**

Upgraded with various equipment including a Smiths Machine, Bumper Weights, New Rowing Machine and more racks for dumbbells.

**David Schulz**

**Community Development & Services Manager**

**8<sup>th</sup> March 2024**

### **Officers Recommendation / Committee Resolution:**

**Moved:**

**Seconded:**

**That the Community Development & Services Manager’s report be accepted.**

**CARRIED / LOST**

**For:**

**Against:**

**8. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

**9. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**10. CLOSURE OF MEETING**